



**BUDGET
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DATE: MARCH 27, 2020

TO: JEFF WILSON, INTERIM VICE PRESIDENT AND CFO
ADMINISTRATION & FINANCE

FROM: ELENA STOIAN, EXECUTIVE DIRECTOR
BUDGET ADMINISTRATION & OPERATIONS

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SUBJECT: SAN FRANCISCO STATE FOUNDATION – COST ALLOCATION PLAN FISCAL YEAR 2019-20

The San Francisco State Foundation Cost Allocation Plan for fiscal year 2019-20 is attached for your review and approval. Requirements of the Cost Allocation Plan are set forth in CSU Policy 3552.01. It is required that the campus CFO, or designee, annually approve and ensure implementation of a documented cost allocation/reimbursement plan. The Budget office performed the annual analysis of the SF State auxiliaries and other self-supporting units to determine the required reimbursement amount, if any, to the University.

Our analysis indicated that \$19,846 is due to the University from the San Francisco State Foundation for fiscal year 2019-20 as compared to \$10,946 in fiscal year 2018-19.

Your signature below will address the requirement that each Cost Allocation Plan be approved annually. Upon your approval of the Cost Allocation Plan, we will provide a copy of the approval to the following individuals:

- Venesia Thompson, President, SF State Foundation
- Vicky Lee, Director of Finance, SF State Foundation

Any questions regarding the Cost Allocation Plan analysis and final determination can be directed to Budget Administration & Operations.

The San Francisco State Foundation Cost Allocation Plan for FY 2019-20 is approved:

DocuSigned by:

Jeff Wilson

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Jeff Wilson

Interim Vice President & Chief Financial Officer (CFO),
Administration & Finance

Date 04/05/2020 | 10:07 AM PDT

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