



## BUDGET ADMINISTRATION & OPERATIONS

1600 Holloway Avenue  
San Francisco, CA 94132

Main (415) 338-1463  
Fax (415) 338-7186  
Website budget.sfsu.edu  
Email budget@sfsu.edu

### MEMORANDUM

DATE: October 11, 2019

TO: Jeff Wilson, Interim Vice President & CFO, Administration & Finance

FROM: Elena Stoian, Executive Director, Budget Administration & Operations

SUBJECT: Adjusted Cost Recovery Rate Approval for FY2019-20: Risk Pool

At the CSURMA Board of Directors meeting on May 3, 2019, the Board adopted revised funding for the campus property insurance program. Property insurance program costs for auxiliary and self-support facilities are allocated back to the campus self-support units. Budget Administration & Operations request approval of the adjusted Cost Recovery Rates for FY 2019-20 as outlined below.

	Revised	Approved	Variance
Auxiliaries			
Campus Union (AS)	36,324	28,872	7,452
Self-Support			
Campus Recreation	49,249	39,145	10,104
Housing	291,235	231,487	59,748
Parking	26,581	21,128	5,453
Student Health	4,888	3,885	1,003
College of Extended Learning	12,656	10,060	2,596
Athletics	30,247	379	29,868
Children's Campus	1,041	827	214
	415,897	306,911	108,986
Total	\$452,221	\$335,783	\$116,438

Approved:

Jeff Wilson, Interim Vice President & CFO  
Administration & Finance

Date:

**San Francisco State University**  
**Insurance**  
**FY2019-20**

<b>Auxiliary Enterprises</b>	<b>Worker Comp</b>	<b>NDI/IDL/UI</b>	<b>Liability</b>	<b>Property</b>	<b>Auto</b>	<b>AIME</b>	<b>Total</b>
Athletics	6,649	2,972	1,832	30,247	402	87,435	129,537
Campus Recreation	9,235	4,129	2,545	49,249			65,158
Student Health Services (SHS and C&PS)	54,559	24,392	15,034	4,888			98,873
College of Extended Learning (CEL)	86,983	38,888	23,968	12,656			162,495
Housing, Dining & Conference Services (HDCS)	95,658	42,766	26,358	291,238	201		456,221
Children's Campus	4,573	2,044	1,260	827			8,704
Parking and Transportation (P&T)	6,010	2,687	1,656	26,581	805		37,739
Associated Students, Inc. (ASI) and Student Center (CCSC) Foundation							-
University Corporation (UCORP)							-
<b>Total</b>	<b>\$ 263,667</b>	<b>\$ 117,878</b>	<b>\$ 72,653</b>	<b>\$ 415,686</b>	<b>\$ 1,408</b>	<b>\$ 87,435</b>	<b>\$ 958,727</b>

San Francisco State University


**BUDGET  
ADMINISTRATION  
& OPERATIONS**

MAR 26 2019

Office of the VP & CFO  
Administration & Finance1600 Holloway Avenue  
San Francisco, CA 94132Main (415) 338-1463  
Fax (415) 338-7186  
Website budget.sfsu.edu  
Email budget@sfsu.edu

## MEMORANDUM

DATE: MARCH 25, 2019

TO: JEFF WILSON, INTERIM CFO & VICE PRESIDENT  
ADMINISTRATION & FINANCE

FROM: ELENA STOIAN, EXECUTIVE DIRECTOR  
BUDGET ADMINISTRATION & OPERATIONS

SUBJECT: COST RECOVERY RATE APPROVAL FOR FY2019-20: RISK POOL

*Elena Stoian*  
03/25/19

Budget Administration & Operations requests approval for the annual Cost Recovery Rate of recovery types as listed below for FY2019-20

Cost Recovery Type	Cost Recovery Rate	Methodology
Worker's Compensation	1.10%	Based on average 3 yrs. actual payrolls to average 3 yrs. actuals premium cost
NDI/IDL/UI	0.49%	Based on average 3 yrs. actual payrolls to average 3 yrs. actuals premium cost
General Liability	0.30%	Based on average 3 yrs. actual payrolls to average 3 yrs. actuals premium cost
Property	TIV = 0.050205895	Costs are allocated per the Total Insured Values of building
Auto Liability	\$201.27 per vehicle	Vehicle list provided by Fleet Manager
AIME	100% to Athletics	NCAA athletes

Approved:

Jeff Wilson, Interim CFO & Vice President  
Administration & Finance

Date

	FY2015-16	FY2016-17	FY2017-18	3 Yrs Annual Average Risk Pool
Worker's Comp Annual Prem	2,545,888	2,445,638	2,325,557	2,439,028
5yrs Avg NDI/IDL/UIPrem Liability	1,052,297	1,045,382	1,173,634	1,090,438
	590,134	550,435	875,661	672,077

Units	FY2015-16 Payroll	FY2016-17 Payroll	FY2017-18 Payroll	3 Yrs Annual Average Payroll Amount	% of Total Payroll 601xxx	Avg Share of Annual Worker Comp Prem	FY19-20 Monthly Rate	Avg Share of NDI/IDL/UI Prem	FY19-20 Monthly Rate	Avg Share of Liability Prem	FY19-20 Monthly Rate	FY2019-20 Property	FY2019-20 Auto Liability	FY2019-20 AIME	Total
General Fund	168,489,729	181,428,967	192,543,680	180,820,792	82%										
Campus Recreation	417,545	501,199	1,593,711	837,485	0%	9,235	1.10%	4,129	0.49%	2,545	0.30%	39,145		-	55,054
Campus Union	573,839	573,623	560,474	569,312	0%	6,278	1.10%	2,807	0.49%	1,730	0.30%	28,872		-	39,687
Grants & Contract	9,123,991	9,345,244	10,272,753	9,580,663	4%	105,648	1.10%	47,233	0.49%	29,111	0.30%			-	181,992
Housing	8,254,783	9,218,958	8,550,249	8,674,663	4%	95,657	1.10%	42,766	0.49%	26,358	0.30%	231,487	402	-	396,671
IRA	311,104	20,370	15,329	115,601	0%	1,275	1.10%	570	0.49%	351	0.30%			-	2,196
Lottery	458,834	433,914	461,009	451,252	0%	4,976	1.10%	2,225	0.49%	1,371	0.30%			-	8,572
Misc. Trust	386,927	430,947	426,220	414,698	0%	4,573	1.10%	2,044	0.49%	1,260	0.30%			-	7,877
Other Trust	5,213,466	4,903,837	4,506,089	4,874,464	2%	53,752	1.10%	24,031	0.49%	14,811	0.30%			-	92,594
Parking	607,202	545,967	482,000	545,056	0%	6,010	1.10%	2,687	0.49%	1,656	0.30%	21,128	805	-	32,287
Student Health	4,419,367	5,148,487	5,275,248	4,947,701	2%	54,559	1.10%	24,392	0.49%	15,034	0.30%	3,885		-	97,870
College of Extended Learning	8,443,745	7,455,384	7,765,115	7,888,081	4%	86,983	1.10%	38,888	0.49%	23,968	0.30%	10,060		-	159,900
Athletics	547,670	593,114	667,999	602,928	0%	6,649	1.10%	2,972	0.49%	1,832	0.30%	379	402	87,435	99,669
Children Campus	811,916	888,042	882,193	860,717	0%	9,491	1.10%	4,243	0.49%	2,615	0.30%	827			17,177
<b>Grand Total</b>	<b>208,060,117</b>	<b>221,488,051</b>	<b>234,002,071</b>	<b>221,183,413</b>	<b>100%</b>	<b>445,086</b>		<b>198,988</b>		<b>122,644</b>		<b>335,783</b>	<b>1,609</b>	<b>87,435</b>	<b>1,191,545</b>

- 1. Worker's compensation, 3 yrs annual average of payroll amount to 3 yrs average premium
- 2. NDI/IDL/UI 3 yrs annual average of payroll amount to 3 yrs average premium
- 3. General Liability 3 yrs annual average of payroll amount to 3 yrs average premium
- 4. Property Property premium are apportioned according to insured value of building
- 5. Auto Liability Vehicle premiums are apportioned according to the number of insured vehicles
- 6. AIME 100 % Allocated to Athletics since it is for NCAA athletes