



BUDGET ADMINISTRATION & OPERATIONS

1600 Holloway Avenue
San Francisco, CA 94132

Main (415) 338-1463
Fax (415) 338-7186
Website budget.sfsu.edu
Email budget@sfsu.edu

DATE: DECEMBER 15, 2025

TO: JEFF WILSON, VICE PRESIDENT AND CFO
ADMINISTRATION AND FINANCE

FROM: ELENA STOIAN, EXECUTIVE DIRECTOR ES
BUDGET ADMINISTRATION AND OPERATIONS ES

SUBJECT: ATHLETICS COST ALLOCATION PLAN FISCAL YEAR 2025-26

The Athletics Cost Allocation Plan for the fiscal year 2025-26 is attached for your review and approval. Requirements of the Cost Allocation Plan are outlined in CSU Policy 3552.01. It is required that the campus CFO, or designee, annually approve and ensure the implementation of a documented cost allocation/reimbursement plan. The Budget office performed the annual analysis of the SF State auxiliaries and other self-supporting units to determine the required reimbursement amount to the University.

The fiscal year 2025-26 assessment indicates that the total amount due is **\$73,875**.

Your signature below will address the requirement that each Cost Allocation Plan is approved annually. Upon your approval of the Cost Allocation Plan, we will provide a copy of the approval to the following individuals:

- Jamillah Moore, Vice President, SAEM
- Brandon Davis, Interim Director, Athletics
- David Schachman, Director of Business Operations, SAEM

Any questions regarding the Cost Allocation Plan analysis and final determination can be directed to Budget Administration and Operations.

The Athletics Cost Allocation Plan for FY 2025-26 is approved:

Jeff Wilson

Jeff Wilson, Vice President, and Chief Financial Officer
Administration and Finance

Date 12/23/2025

Filename: 2.01 CAP_FY_2025-26.Athletics



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FROM: ELENA STOIAN, EXECUTIVE DIRECTOR ES
BUDGET ADMINISTRATION AND OPERATIONS

SUBJECT: CAMPUS RECREATION – COST ALLOCATION PLAN FISCAL YEAR 2025-26

The Campus Recreation Cost Allocation Plan for the fiscal year 2025-26 is attached for your review and approval. Requirements of the Cost Allocation Plan are outlined in CSU Policy 3552.01. It is required that the campus CFO, or designee, annually approve and ensure the implementation of a documented cost allocation/reimbursement plan. The Budget office performed the annual analysis of the SF State auxiliaries and other self-supporting units to determine the required reimbursement amount to the University.

The fiscal year 2025-26 assessment indicates that the total amount due is **\$102,192**.

Your signature below will address the requirement that each Cost Allocation Plan is approved annually. Upon your approval of the Cost Allocation Plan, we will provide a copy of the approval to the following individuals:

- Jamillah Moore, Vice President, SAEM
- David Schachman, Director of Business Operations, SAEM
- Miguel Angel Hernandez, AVP for Student Life & Dean of Students
- Demont Oliver, Director, Campus Recreation

Any questions regarding the Cost Allocation Plan analysis and final determination can be directed to Budget Administration and Operations.

The Campus Recreation Cost Allocation Plan for FY 2025-26 is approved:

Jeff Wilson

Jeff Wilson, Vice President, and Chief Financial Officer
Administration and Finance

Date 12/23/2025

Filename: 2.02 CAP_FY_2025-26.Campus_Rec



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TO: JEFF WILSON, VICE PRESIDENT AND CFO
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FROM: ELENA STOIAN, EXECUTIVE DIRECTOR ES
BUDGET ADMINISTRATION AND OPERATIONS

SUBJECT: STUDENT HEALTH SERVICES AND COUNSELING & PSYCHOLOGICAL SERVICES –
COST ALLOCATION PLAN FISCAL YEAR 2025-26

The Student Health Services and Counseling & Psychological Services (SHS&CAPS) Cost Allocation Plan for the fiscal year 2025-26 is attached for your review and approval. Requirements of the Cost Allocation Plan are outlined in CSU Policy 3552.01. It is required that the campus CFO, or designee, annually approve and ensure the implementation of a documented cost allocation/reimbursement plan. The Budget office performed the annual analysis of the SF State auxiliaries and other self-supporting units to determine the required reimbursement amount to the University.

The fiscal year 2025-26 assessment indicates that the total amount due is **\$256,548**.

Your signature below will address the requirement that each Cost Allocation Plan is approved annually. Upon your approval of the Cost Allocation Plan, we will provide a copy of the approval to the following individuals:

- Jamillah Moore, Vice President, SAEM
- David Schachman, Director of Business Operations, SAEM
- Dai To, Associate Vice President for Disability Access and Student Wellbeing, SAEM
- Annie Marlis, Director, Student Health Center
- Stephen Chen, Director, Counseling & Psychological Services
- Karen Boyce, Director, Health Promotion & Wellness

Any questions regarding the Cost Allocation Plan analysis and final determination can be directed to Budget Administration and Operations.

The SHSCPS Cost Allocation Plan for FY 2025-26 is approved:

Jeff Wilson

Jeff Wilson, Vice President & Chief Financial Officer
Administration & Finance

Date 12/23/2025

Filename: 2.03 CAP_FY_2025-26.SHSCAPS



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ADMINISTRATION AND FINANCE

FROM: ELENA STOIAN, EXECUTIVE DIRECTOR *ES*
BUDGET ADMINISTRATION AND OPERATIONS *ES*

SUBJECT: COLLEGE OF PROFESSIONAL & GLOBAL EDUCATION –
COST ALLOCATION PLAN FISCAL YEAR 2025-26

The revised College of Professional & Global Education (CPaGE) Cost Allocation Plan (CAP) for Fiscal Year 2025-26 is submitted for your review and approval. Requirements of the CAP are outlined in CSU Policy 3552.01. It is required that the campus CFO, or designee, annually approve and ensure the implementation of a documented cost allocation/reimbursement plan. The Budget office performed the annual analysis of the SF State auxiliaries and other self-supporting units to determine the required reimbursement amount to the University.

The fiscal year 2025-26 assessment indicates that the total amount due is **\$217,192**.

Your signature below will address the requirement that each CAP is approved annually. Upon your approval of the CAP, we will provide a copy of the approval to the following individuals:

- Amy Sueyoshi, Provost and Vice President, Academic Affairs
- Alex Hwu, Associate Vice President and Dean, CPaGE
- Michael Scott, Vice Provost, Academic Resources
- Angie Lipschuetz, Associate Dean, CPaGE
- Elaine Feng, Finance Director, CPaGE

Any questions regarding the CAP analysis and final determination can be directed to Budget Administration and Operations.

The College of Professional & Global Education Cost Allocation Plan for FY 2025-26 is approved:

Jeff Wilson

Jeff Wilson, Vice President, and Chief Financial Officer
Administration and Finance

Date 12/23/2025

Filename: 2.04 CAP_FY_2025-26.CPaGE



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TO: JEFF WILSON, VICE PRESIDENT AND CFO
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FROM: ELENA STOIAN, EXECUTIVE DIRECTOR ES
BUDGET ADMINISTRATION AND OPERATIONS ES

SUBJECT: HOUSING, DINING & CONFERENCE SERVICES –
COST ALLOCATION PLAN FISCAL YEAR 2025-26

The Housing, Dining & Conference Services (HDCS) Cost Allocation Plan for the fiscal year 2025-26 is attached for your review and approval. Requirements of the Cost Allocation Plan are outlined in CSU Policy 3552.01. It is required that the campus CFO, or designee, annually approve and ensure the implementation of a documented cost allocation/reimbursement plan. The Budget office performed the annual analysis of the SF State auxiliaries and other self-supporting units to determine the required reimbursement amount to the University.

The fiscal year 2025-26 assessment indicates that the total amount due is **\$1,190,190**.

Your signature below will address the requirement that each Cost Allocation Plan is approved annually. Upon your approval of the Cost Allocation Plan, we will provide a copy of the approval to the following individuals:

- Cesar Mozo, Associate Director of Financial Management, Office of the Vice President and CFO
- Jeny Patino, Executive Director, HDCS
- Marina Shevyakova, Director, Financial Services, HDCS

Any questions regarding the Cost Allocation Plan analysis and final determination can be directed to Budget Administration & Operations.

The HDCS Cost Allocation Plan for FY 2025-26 is approved:

Jeff Wilson

Jeff Wilson, Vice President, and Chief Financial Officer
Administration and Finance

Date 12/23/2025

Filename: 2.05 CAP_FY_2025-26.HDCS



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TO: JEFF WILSON, VICE PRESIDENT AND CFO
ADMINISTRATION AND FINANCE

FROM: ELENA STOIAN, EXECUTIVE DIRECTOR ES
BUDGET ADMINISTRATION AND OPERATIONS ES

SUBJECT: SAN FRANCISCO STATE UNIVERSITY PARKING & TRANSPORTATION –
COST ALLOCATION PLAN FISCAL YEAR 2025-26

The San Francisco State University Parking and Transportation (Parking & Transportation) Cost Allocation Plan for the fiscal year 2025-26 is attached for your review and approval. Requirements of the Cost Allocation Plan are outlined in CSU Policy 3552.01. It is required that the campus CFO, or designee, annually approve and ensure the implementation of a documented cost allocation/reimbursement plan. The Budget office performed the annual analysis of the SF State auxiliaries and other self-supporting units to determine the required reimbursement amount to the University.

The fiscal year 2025-26 assessment indicates that the total amount due is **\$38,737**.

Your signature below will address the requirement that each Cost Allocation Plan is approved annually. Upon your approval of the Cost Allocation Plan, we will provide a copy of the approval to the following individuals:

- Jamillah Moore, Vice President, SAEM
- David Schachman, Director of Business Operations, SAEM
- Reggie Parson, Assistant Vice President for Campus Safety & Chief of Police
- Joy A. Manaois, Director of Operations & Finance, Division of Campus Safety

Any questions regarding the Cost Allocation Plan analysis and final determination can be directed to Budget Administration & Operations.

The Parking & Transportation Cost Allocation Plan for FY 2025-26 is approved:

Jeff Wilson

Jeff Wilson, Vice President & Chief Financial Officer
Administration & Finance

Date 12/23/2025

Filename: 2.06 CAP_FY_2025-26.Pkg_and_Trans



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ADMINISTRATION AND FINANCE

FROM: ELENA STOIAN, EXECUTIVE DIRECTOR ES
BUDGET ADMINISTRATION AND OPERATIONS ES

SUBJECT: ASSOCIATED STUDENT, INC. AND STUDENT CENTER
COST ALLOCATION PLAN FISCAL YEAR 2025-26

The Associated Student, Inc. (ASI) and Student Center (CCSC) Cost Allocation Plan for the fiscal year 2025-26 is attached for your review and approval. Requirements of the Cost Allocation Plan are outlined in CSU Policy 3552.01. It is required that the campus CFO, or designee, annually approve and ensure the implementation of a documented cost allocation/reimbursement plan. The Budget office performed the annual analysis of the SF State auxiliaries and other self-supporting units to determine the required reimbursement amount to the University.

The fiscal year 2025-26 assessment indicates that the total amount due is **\$58,875**.

Your signature below will address the requirement that each Cost Allocation Plan is approved annually. Upon your approval of the Cost Allocation Plan, we will provide a copy of the approval to the following individuals:

- Jamillah Moore, Vice President, SAEM
- David Schachman, Director of Business Operations, SAEM
- Alejandro Rios, Executive Director, ASI
- Veronica Castillo, Assistant Executive Director, Business, Administration & Finance, ASI

Any questions regarding the Cost Allocation Plan analysis and final determination can be directed to Budget Administration & Operations.

The ASI and CCSC Cost Allocation Plan for FY 2025-26 is approved:

Jeff Wilson

Jeff Wilson, Vice President, and Chief Financial Officer
Administration and Finance

Date 12/23/2025

Filename: 2.07 CAP_FY_2025-26_ASI_and_CCSC



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FROM: ELENA STOIAN, EXECUTIVE DIRECTOR *ES*
BUDGET ADMINISTRATION AND OPERATIONS *ES*

SUBJECT: SAN FRANCISCO STATE FOUNDATION – COST ALLOCATION PLAN FISCAL YEAR 2025-26

The San Francisco State Foundation Cost Allocation Plan for the fiscal year 2025-26 is attached for your review and approval. Requirements of the Cost Allocation Plan are outlined in CSU Policy 3552.01. It is required that the campus CFO, or designee, annually approve and ensure the implementation of a documented cost allocation/reimbursement plan. The Budget office performed the annual analysis of the SF State auxiliaries and other self-supporting units to determine the required reimbursement amount to the University.

The fiscal year 2025-26 assessment indicates that the total amount due is **\$9,086**.

Your signature below will address the requirement that each Cost Allocation Plan is approved annually. Upon your approval of the Cost Allocation Plan, we will provide a copy of the approval to the following individuals:

- Jeff Jackanicz, Vice President, University Advancement and President, SF State Foundation
- Venesia Thompson Ramsay, AVP of Operations, University Advancement, and Secretary and CFO SF State Foundation
- Vicky Lee, Director of Finance, SF State Foundation

Any questions regarding the Cost Allocation Plan analysis and final determination can be directed to Budget Administration and Operations.

The San Francisco State Foundation Cost Allocation Plan for FY 2025-26 is approved:

Jeff Wilson

Jeff Wilson, Vice President, and Chief Financial Officer
Administration and Finance

Date 12/23/2025

Filename: 2.08 CAP_FY_2025-26.Foundation



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FROM: ELENA STOIAN, EXECUTIVE DIRECTOR ES
BUDGET ADMINISTRATION AND OPERATIONS ES

SUBJECT: SAN FRANCISCO STATE UNIVERSITY CORPORATION –
COST ALLOCATION PLAN FISCAL YEAR 2025-26

The San Francisco State University Corporation (UCorp) Cost Allocation Plan for the fiscal year 2025-26 is attached for your review and approval. Requirements of the Cost Allocation Plan are outlined in CSU Policy 3552.01. It is required that the campus CFO, or designee, annually approve and ensure the implementation of a documented cost allocation/reimbursement plan. The Budget office performed the annual analysis of the SF State auxiliaries and other self-supporting units to determine the required reimbursement amount to the University.

The fiscal year 2025-26 assessment indicates that the total amount due is **\$103,370**.

Your signature below will address the requirement that each Cost Allocation Plan is approved annually. Upon your approval of the Cost Allocation Plan, we will provide a copy of the approval to the following individuals:

- Tammie Ridgell, Executive Director, University Corporation (UCorp)
- Shae Hancock, Interim Director of HR, University Corporation (UCorp)

Any questions regarding the Cost Allocation Plan analysis and final determination can be directed to Budget Administration and Operations.

The San Francisco State University Corporation Cost Allocation Plan for FY 2025-26 is approved:

Jeff Wilson

Jeff Wilson, Vice President, and Chief Financial Officer
Administration and Finance

Date 12/23/2025

Filename: 2.09 CAP_FY_2025-26.UCorp