

Last Revised: 8/30/2016

REVISION CONTROL

Document Title: Labor Cost Distribution Dashboard Guide
Author: Business Intelligence / Data Warehouse (BI/DW)
File Reference: LCD Dashboard Guide_PUBLISHED

Date	By	Action	Pages
8/11/2016	BI/DW	DRAFT LCD Dashboard Guide	All
8/30/2016	BI/DW	Updated Glossary Section	17-29

Review/Approval History

Date	By	Action	Pages

Table of Contents

	Page
About this Document.....	4
1.0 Getting Started with the Labor Cost Distribution (LCD) Dashboard	5
1.1 CFS Security Role	5
1.2 Data Warehouse Department Security	5
2.0 LCD Dashboard.....	6
2.1 LCD Dashboard Home Page	6
2.2 LCD Dashboard Report Index	7
3.0 Employee Detail	8
3.1 Report Elements	8
3.2 Using this Report	8
4.0 Payroll Detail	10
4.1 Report Elements	10
4.2 Using this Report	12
5.0 Payroll Summary	15
5.1 Report Elements	15
5.2 Using this Report	15
APPENDIX A – Glossary	17

About this Document

The Labor Cost Distribution (LCD) Dashboard Guide provides detailed information about the LCD dashboard reports and features.

Audience

This document is intended for all users of the Finance Data Warehouse LCD dashboard.

Related Documentation

- Finance Data Warehouse Common Features Guide
- Finance Data Warehouse Financial Reporting Dashboard Guide
- Finance Data Warehouse Transaction Inquiry Dashboard Guide
- Finance Data Warehouse Security Guide

1.0 Getting Started with the Labor Cost Distribution (LCD) Dashboard

This section describes how to configure CFS security in support of the Labor Cost Distribution (LCD) dashboard and data access. For comprehensive information on using the features in the Finance Data Warehouse, go to the Finance Data Warehouse Common Features Guide.

1.1 CFS Security Role

Access to the LCD dashboard is granted through a unique CFS role. This role must be added to the source Production CFS database to access the LCD dashboard in the production Data Warehouse. The role must be added to the non-production CFS database indicated below to access the LCD dashboard in the test Data Warehouse.

PS ROLE	Role Description	Production CFS Instance	Test CFS Instance
CFSCSU_FS_DWReporting_13	This role is designed to grant access to the LCD Dashboard only	FCFSPRD	FCFSPRE

1.2 Data Warehouse Department Security

Department level security is optional and will be a campus decision to implement. If a campus implements department level security, all delivered finance data warehouse reports will support department security access, including the LCD dashboard.

For detailed information about Department Security, see the *Finance Data Warehouse Security Guide* at [Finance Data Warehouse User Documentation](#) on CSYou.

2.0 LCD Dashboard

The Labor Cost Distribution (LCD) dashboard provides reporting using the payroll data stored in the CFS Labor Cost Distribution reporting table. Some values were manually translated as these translations are stored in HR. When HR is available in the CSU Data Warehouse, these translations will come directly from there.

For users who are unfamiliar with the data stored within the CFS Labor Cost Distribution Reporting table, please refer to Appendix A, LCD Glossary.

Audience

The LCD Dashboard is designed for:

Internal Users

Staff within the Financial areas who require various financial analysis using payroll data

Departmental Users

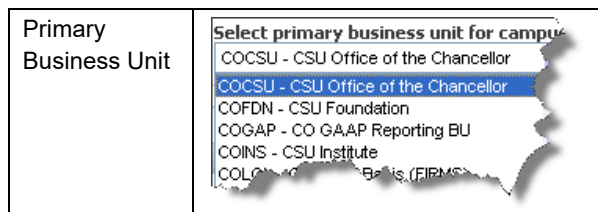
Campus end users who are responsible for managing a budget that include payroll costs

2.1 LCD Dashboard Home Page



Set Financial Reporting Dashboard Filters

1. From the data warehouse main **Home** page, choose the **Dashboards** drop down menu to display a list of available dashboards.
2. Click on **Financial Reporting** to go to the Financial Reporting dashboard Home page.
3. From the LCD dashboard **Home** page, select your primary campus business unit:

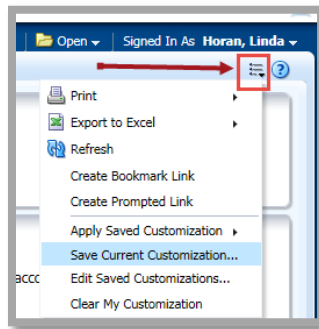


4. Click **Apply** to apply the dashboard filters.

Save Dashboard Settings as a Default Customization

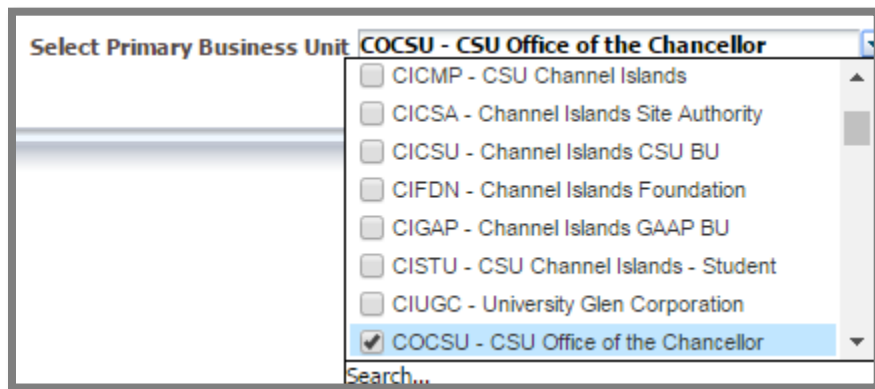
Using Save Customizations, you can store the dashboard settings as a default so that you do not have to reset them every time you log into the data warehouse.

1. From the **Page Options** menu, choose **Save Current Customization**.



The Page Options Feature

2. Enter a descriptive customization name.
3. Choose **Make this my default for this page**.



Saving the Primary Business Unit as a Dashboard Default

4. Click **OK**.
This setting will now apply to all reports within the active dashboard.

2.2 LCD Dashboard Report Index

The following pages/reports are available within the LCD dashboard:

Page Name	Page / Report Description
Employee Detail	Displays a one-page report for a single employee with various position and payroll elements
Payroll Detail	Report for advanced analytics, including nine column selectors, a measures selector, and a time selector
Payroll Summary	Report for the Campus Departments to use to monitor payroll cost at a summary or detail level

3.0 Employee Detail



The Employee Detail report provides public payroll information for a single employee. This report provides information to assist with personnel transactions.

3.1 Report Elements

There are no column selectors or report views in the Employee Detail report. The report displays static columns that reflect criteria set in the report filters, listed below.

Type	
Report Filters	Business Unit Fiscal Year Accounting Period CSU Charge Period Name Empl ID Empl Record Jrnl ID

The screenshot shows a form with the following fields and controls:

- Business Unit:** COCSU - CSU Off
- Fiscal Year:** 2016
- Accounting Period:** --Select Value--
- CSU Charge Period:** --Select Value--
- Name:** --Select Value--
- Empl ID:** --Select Value--
- Empl Record:** --Select Value--
- Jrnl ID:** --Select Value--
- Reset:** A button with a dropdown arrow.

Employee Detail Report Filters

3.2 Using this Report

Report Results

The report results display static information associated with the employee(s) identified in the report filters search. Due to the complex layout of the report results format, it is best to use this report for only one employee at a time.

Report Views

There are no report views in the Employee Detail report. The report filters that were used to generate the report display below the report results area.

Business Unit Fdescr is equal to COCSU - CSU Office of the Chancellor
 and Name is equal to [REDACTED]
 and Fiscal Year is equal to 2015

Empl RCD	
Name	[REDACTED]
Empl ID	[REDACTED]
HR Dept Fdescr	[REDACTED]
Union Cd Fdescr	[REDACTED]
Position Number	[REDACTED]
Position Pool ID	[REDACTED]

						Posted Total Amt												
Fiscal Year						2015												
Job Code Fdescr						[REDACTED]												
Pay Grade Fdescr						[REDACTED]												
						Period	Period	Period	Period	Period	Period	Period	Period	Period	Period	Period	Period	Period
Accounting Period Descr						1 -	10 -	11 -	2 -	3 -	4 -	5 -	6 -	7 -	8 -	9 -		
						2015-	2016-	2016-	2015-	2015-	2015-	2015-	2015-	2016-	2016-	2016-		
						07-01	04-01	05-01	08-01	09-01	10-01	11-01	12-01	01-01	02-01	03-01		
						Period	Period	Period	Period	Period	Period	Period	Period	Period	Period	Period	Period	
Charge Period Descr						1 -	10 -	11 -	2 -	3 -	4 -	5 -	6 -	7 -	8 -	9 -		
						2015-	2016-	2016-	2015-	2015-	2015-	2015-	2015-	2016-	2016-	2016-		
						07-01	04-01	05-01	08-01	09-01	10-01	11-01	12-01	01-01	02-01	03-01		
Dept Fdescr	Fund Fdescr	Program Fdescr	Project Fdescr	Class Fdescr	Account Fdescr													
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	

FTE												
2015												
0420 - Info Tech Consultant 12 Mo												
1 - FOUNDATION												
Posted Total Amt Total	FTE Total											
Period	Period	Period	Period	Period	Period	Period	Period	Period	Period	Period	Period	
1 -	10 -	11 -	2 -	3 -	4 -	5 -	6 -	7 -	8 -	9 -		
2015-	2016-	2016-	2015-	2015-	2015-	2015-	2015-	2016-	2016-	2016-		
07-01	04-01	05-01	08-01	09-01	10-01	11-01	12-01	01-01	02-01	03-01		
Period	Period	Period	Period	Period	Period	Period	Period	Period	Period	Period	Period	
1 -	10 -	11 -	2 -	3 -	4 -	5 -	6 -	7 -	8 -	9 -		
2015-	2016-	2016-	2015-	2015-	2015-	2015-	2015-	2016-	2016-	2016-		
07-01	04-01	05-01	08-01	09-01	10-01	11-01	12-01	01-01	02-01	03-01		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

4.0 Payroll Detail



The Payroll Detail report is designed to answer various analytic business questions. This report has nine independent column selectors to allow users to set up finance chartfields as well as LCD attributes in a single report.

4.1 Report Elements

Type	
Report Filters	Business Unit Fiscal Year Accounting Period CSU Charge Period Fund / {NOT} Fund Dept / [NOT] Dept Account / [NOT] Account Project / [NOT] Project Program / [NOT] Program Class // [NOT] Class Union Code Job Function Job Code Empl Class Code Position Nbr Actuals Salary Freq CSU Paycode CSU Type Paygroup Journal ID <i>Standard Advanced Filters (See Appendix __)</i>
Column Selector: Columns 1-9	Hide Fiscal Year Accounting Period Business Unit Fund Fund Fdescr Fund CF Status Dept ID Dept Fdescr Account Account Fdescr Acct Cat Acct Cat Fdescr Project Project Fdescr Program Program Fdescr Class

Type	
	Class Fdescr LCD Dept ID LCD Dept Fdescr LCD Union Cd Fdescr LCD Job Function Code LCD Job Code Fdescr LCD Pay Grade Fdescr LCD Paygroup LCD Empl Class Fdescr LCD Position Number LCD Position Fdescr LCD Position Pool ID LCD CSU Charge Period LCD Actuals Salary Freq LCD Posted Total Amt LCD Salary LCD Benefits LCD Base Salary Amt LCD CSU Account Cd Level LCD Account Cd LCD Paycode Fdescr LCD CSU Type LCD Name LCD Empl Record LCD Empl ID Dept Tree Name Dept Level 1 Fdescr Dept Level 2 Fdescr Dept Level 3 Fdescr Dept Level 4 Fdescr Dept Level 5 Fdescr Fund Tree Name Fund Level 1 Fdescr Fund Level 2 Fdescr Fund Level 3 Fdescr Fund Level 4 Fdescr Fund Level 5 Fdescr Acct Tree Name Acct Level 1 Fdescr Account Level 2 Fdescr Account Level 3 Fdescr Account Level 4 Fdescr Account Level 5 Fdescr Project Tree Name Project Level 1 Fdescr Project Level 2 Fdescr Project Level 3 Fdescr Project Level 4 Fdescr Project Level 5 Fdescr Fund CF Attribute Fund CF Att Val Descr Fund CD Att Val Fdescr Fund CF Att Val Fld Name Account CF Attribute

Type	
	Account CF Att Val Descr Account CF Att Val Fld Name Project CF Attribute Project CF Att Val Descr Project CF Att Val Fdescr Project CF Att Fld Name CSU Fund CSU Fund Fdescr FIRMS Proj Cd Fdescr Firms Obj Cd Fdescr SCO Fund SCO Fund Fdescr SCO Subfund SCO Subfund Fdescr Fund Proc Type Fdescr Fund Type Approp Rev Dt Approp Avail To State GL Account Fdescr Net Asset Cat Natural Class Fdescr Fiscal Year Accounting Period GL Jrnl ID
Column Selector: Show Time	Hide Fiscal Year Accounting Period Accounting Period Descr CSU Charge Period CSU Charge Period Descr
Column Selector: Show Measure	Hide Posted Total Amount Paid Hrs FTE Actuals Salary Rate Base Salary Amt Actuals Salary Frequency
Report Views	None

4.2 Using this Report

The Payroll Detail report can be used to answer various analytic business questions. These reports require the user to have a good understanding of the data elements.

Scenario Example 1: Pay by Bargaining Unit by Fund by Accounting Period

This scenario is good for estimates on salary increases. Replace the values below with your campus values. Apply the Report Filters and set the Column Selectors. Experiment using different column selectors in your report results.

REPORT FILTERS	EXAMPLE
HOME: Primary business unit	FLCMP – CSU Fullerton
Fiscal Year	2015
Accounting Period	4;5;6
Fund	THEFD – CSU Operating Fund
CSU Fund	485 – TF-CSU Operating Fund
Paycode	REG
COLUMN SELECTORS	EXAMPLE
Column 1	CSU Fund
Column 2	LCD Union Cd Fdescr (remove subtotal)
Show Time	Accounting Period Descr
Show Measure	Posted Total Amount

Scenario Example 2: Salary and Benefits by Bargaining Unit by Fund

Indicates salary and benefit costs by bargaining unit so one can determine the benefit percentage. Can do for whole bargaining unit and then do by fund.

REPORT FILTERS	EXAMPLE
HOME: Primary business unit	COCSU – CSU Office of the Chancellor
Fiscal Year	2015
CSU Type	ERN
COLUMN SELECTORS	EXAMPLE
Column 1	LCD Union Cd Fdescr Fund Fdescr
Column 2	Dept Level 3 Fdescr (Remove subtotal)
Show Time	Accounting Period Descr
Show Measure	Posted Total Amount

Scenario Example 3: By Paygroup by Division

Using the advanced filters, enter a department tree to get report results by division.

REPORT FILTERS	EXAMPLE
HOME: Primary business unit	COCSU – CSU Office of the Chancellor
Fiscal Year	2015
CSU Type	ERN
Dept Tree Name	DEPT_ROLLUP
COLUMN SELECTORS	EXAMPLE
Column 1	LCD Union Cd Fdescr
	Fund Fdescr
Column 2	Dept Level 3 Fdescr (Remove subtotal)
Show Time	Accounting Period Descr
Show Measure	Posted Total Amount

5.0 Payroll Summary



The Payroll Summary report is designed to provide a detailed listing of employees using various attributes related to the employee with salary and benefit information. This report provides data to help users manage to a budget and to project salary costs.

Note: The primary difference between the Payroll Detail and Payroll Summary reports are the fixed columns on report results containing all the needed attributes.

5.1 Report Elements

Type	
Report Filters	Business Unit Fiscal Year Accounting Period CSU Charge Period Fund Dept Account Project Program Class HR Dept Union Code Job Function CSU Paycode CSU Type Journal ID Dept Tree Dept Level 1 Dept Level 2 Dept Level 3 Dept Level 4 <i>Standard Advanced Filters (See Appendix ___)</i>

5.2 Using this Report

Scenario Example 1: Department Analytics by Job Function Code for Single Accounting Period

This report can be used by department budget managers for department salary analytics.

REPORT FILTERS	EXAMPLE
HOME: Primary business unit	COCSU – CSU Office of the Chancellor
Fiscal Year	2015
Accounting Period	2
CSU Charge Period	2
Dept	1004 – Student Academic Services
COLUMN SELECTORS	EXAMPLE
Column 1	Dept Fdescr
Column 2	Job Function Code
Column 3	Empl Class Fdescr

Scenario Example 2: Includes Retro Pay (prior CSU Charge Periods)

Report displays accounting period and includes retroactive pay. If desired, remove the department filter and enter a department tree to get report results by division.

REPORT FILTERS	EXAMPLE
HOME: Primary business unit	COCSU – CSU Office of the Chancellor
Fiscal Year	2015
Accounting Period	2
Dept	1004
COLUMN SELECTORS	EXAMPLE
Column 1	Dept Fdescr
Column 2	LCD Job Function Code
Column 3	LCD Empl Class Fdescr
Column 4	Accounting Period

APPENDIX A – Glossary

This Glossary contains common Finance Data Warehouse fields and LCD-specific fields.

FIELD	Same As	DEFINITION
Account	Account Fdescr Acct Fdescr	The Account chartfield value and full description where the payroll was posted to the GL
Account Fdescr	Account Acct Fdescr	
Accounting Period		Accounting period numeric value
Acct Cat		Account category value. Summarizes Account chartfields into higher level categories.
Acct Cat Fdescr		Account Category Value and Description. Summarizes Account Chartfields into higher level categories with description.
Acct CF Att Type		Account Chartfield Attribute Type
Acct CF Att Val		Account Chartfield Attribute Value.
Acct CF Att Val Descr		Account Chartfield Attribute Value and Description.
Acct CF Att Val Fdescr		Account Chartfield Attribute Value and full description.
Acct CF Att Val Fld Name		Account Chartfield Attribute Value Field Name.
Acct Fdescr		Account value and full description.
Acct Level 1 Fdescr		Account Level 1 value and full description.
Acct Level 2 Fdescr		Account Level 2 value and full description.

FIELD	Same As	DEFINITION
Acct Level 3 Fdescr		Account Level 3 value and full description.
Acct Level 4 Fdescr		Account Level 4 value and full description.
Acct Level 5 Fdescr		Account Level 5 value and full description.
Acct Tree Name		Account Tree Name
Acct Type		Account Type Value. Summarizes Account chartfields into a higher level type
Acct Type Fdescr		Account Type value and full description. Summarizes Account Chartfields into a higher level type with description
Actuals Salary Freq		Determines the rate at which a salary is paid to employee
Approp Avl To		SCO State Fund appropriation available from/to
Approp Rev Dt		SCO State Fund appropriation reversion dateo
Bus Unit	Business Unit	Business Unit value and full description.
Business Unit	Bus Unit	Business Unit value and full description.
Charge Period Descr		Month (period) in which LCD activity occurred.

FIELD	Same As	DEFINITION
Class	Same as Class Fdescr in Report Filters Used as chartfield only in column selectors	The Class chartfield code where the payroll was posted to the GL
Class Fdescr	Same as Class as it is used in Report Filters	The class value with class full description where the payroll was posted to the GL
CSU Charge Period		Represents the year and the month for which the employee earned their pay. (Not the same as the Accounting Period, which is the period in which the pay was issued)
CSU Charge Period Descr		Description of the year and the month for which the employee earned their pay. (Not the same as the Accounting Period, which is the period in which the pay was issued)
CSU Fund		CSU Fund value.
CSU Fund Fdescr		CSU Fund value with description.
CSU Fund Type		System-wide grouping of funds based on their attributes
CSU Paid Days		If an employee is hired on a daily basis the number of day for which he is paid will be in this data element. For all non-daily employees this field will be blank
CSU Type		Deductions, earnings, or tax. This code groups Paycode Fdescr values
Dept		The Dept chartfield code plus description where the payroll was posted to the GL

FIELD	Same As	DEFINITION
Dept Fdescr		The Dept chartfield code plus description where the payroll was posted to the GL
Dept ID		The Dept chartfield where the payroll was posted to the GL
Dept Level 1 Fdescr		Department Level 1 code plus description. Top level department based on active department tree
Dept Level 2 Fdescr		Department Level 2 code plus description. Top level department based on active department tree
Dept Level 3 Fdescr		Department Level 3 code plus description. Top level department based on active department tree
Dept Level 4 Fdescr		Department Level 4 code plus description. Top level department based on active department tree
Dept Level 5 Fdescr		Department Level 5 code plus description. Top level department based on active department tree
Dept Tree Name		The name of the Department Tree.
Empl Class Code	LCD Empl Class Fdescr	A code that describes the nature of the employee's appointments. Sample values mean Regular, Temporary, Hourly, Rehired Annuitant, FERP, and Student
Empl ID		Employee ID Number; employee 11-digit identification number assigned when hired within the PS Human Resource application

FIELD	Same As	DEFINITION
Empl Record		The code assigned to each employee's ID that represents a unique job. If an employee has two concurrent jobs, s/he will have two Empl Records. The combination of the employee ID plus the Empl record represents a unique value for a single job.
FIRMS Obj Cd Fdescr		FIRMS Object Code and full description.
FIRMS Object		CSU account level that represents a grouping of campus accounts
FIRMS Proj Cd Fdescr		FIRMS Project Code and full description.
FIRMS Project		CSU system-wide assignment to track various activities at the CSU level
Fiscal Year		The fiscal year in which the payroll was posted to the GL
FTE		The time base of the employee's appointment
Fund		The Fund chartfield where the payroll was posted to the GL
Fund Fdescr		The Fund chartfield plus description where the payroll was posted to the GL
Fund Level 1		Fund Level 1 value and full description
Fund Level 2		Fund Level 2 value and full description

FIELD	Same As	DEFINITION
Fund Level 3		Fund Level 3 value and full description
Fund Level 4		Fund Level 4 value and full description
Fund Level 5		Fund Level 5 value and full description
Fund CF Att Type		Fund Chartfield Attribute Type.
Fund CF Att Val Fdescr		Fund Chartfield Attribute Value and full description.
Fund CF Att Val		Fund Chartfield Attribute value
Fund CF Att Val Descr		Fund Chartfield Attribute Value and Description.
Fund CF Att Val Fld Name		Fund Chartfield Attribute Value Name
Fund CF Status		Fund Chartfield Status (active / inactive)
Fund Level 1 Fdescr (2-5)		Fund Level 1 value and full description.
Fund Level 1 Fdescr (2-5)		Fund Level 1 value and full description.
Fund Level 1 Fdescr (2-5)		Fund Level 1 value and full description.
Fund Level 1 Fdescr (2-5)		Fund Level 1 value and full description.
Fund Level 1 Fdescr (2-5)		Fund Level 1 value and full description.
Fund Proc Type Fdescr		Fund Processing Type Field and full description.
Fund Tree Name		The name of the Fund tree

FIELD	Same As	DEFINITION
GAAP NAC		GAAP Net Asset Category which is assigned at the Fund level. Used for GAAP reporting.
GAAP Nat Class		GAAP Natural Class is a high-level classification assigned to the account chartfield.
GL Journal ID	Journal ID Jrnl ID	The Journal ID posted to the GL
HR Dept	HR Dept Fdescr LCD Dept Fdescr	The LCD Dept chartfield and description
Job Code	LCD Job Code Fdescr	The Job Code and Job Code Description the employee is assigned on job data
Job Function	LCD Job Function Code	A categorization of the job code. Sample include TEN – Tenure, LEC – Lecturer, STF – Staff, COA – Coach, MPP – Management, etc
Journal ID	Jrnl ID GL Journal ID	The Journal ID posted to the GL
LCD Account Cd		The HR Account Code used for labor distribution
LCD Actuals Salary Freq		A code defining the frequency how the time an employees pay is based. Samples include Monthly, Hourly and Daily
LCD Base Salary Amount		The full time value of the base salary rate for the employee.
LCD Benefits		Posted actuals for any transactions with the Type of DED or TAX

FIELD	Same As	DEFINITION
LCD CSU Account Cd Level		<p>Labor distribution has 11 hierarchical levels from which the LCD process can obtain the Chart Fields to post payroll. The level, which was used for this employees pay will be indicated in this field.</p> <ul style="list-style-type: none"> 1 - Paycheck Creation Error 3 - Time and Labor 3 - Additional / Immediate Pay 4 - Job Earnings Distribution 5 - Job Data (Not used) 6 - Department Budget Table – Appointment 7 - Department Budget Table – Position 8 - Department Budget Table – Pool 9 - Department Budget Table – Department 10- Distribution Reject 11- Distribution Override (Different Logic)
LCD CSU Charge Period		<p>Indicates the month and year of the work performed, not the Accounting Period which is the month and year the payroll was posted to the ledger.</p>
LCD CSU Type		<p>Indicates whether the payroll is one of 3 types ERN – Earnings, DED – Deductions or TAX – Taxes. The total of DED plus TAX = Benefits as defined by the CSU. ERN would be salary only. These values were used to create 2 new fields “Salary” and “Benefits”</p>
LCD Dept Fdescr		<p>The LCD Dept chartfield and description</p>
LCD Dept ID		<p>The Department Code assigned to the employee’s job data (not the department chartfield used for labor distribution)</p>

FIELD	Same As	DEFINITION
LCD Empl Class Fdescr	Empl Class Code	A code that describes the nature of the employee’s appointments. Sample values mean Regular, Temporary, Hourly, Rehired Annuitant, FERP, and Student
LCD Empl ID		Employee ID Number: Employees 11 Digit identification number assigned when hired within the PS Human Resource application
LCD Empl Record		The code assigned to each employee’s id that represents a unique job. If an employee has 2 concurrent jobs they will have 2 Empl records. The combination of the employee ID plus the Empl record represents a unique value for a single job.
LCD Job Code Fdescr	Job Code	The Job Code and Job Code Description the employee is assigned on job data
LCD Job Function Code	Job Function	A categorization of the job code. Sample include TEN – Tenure, LEC – Lecturer, STF – Staff, COA – Coach, MPP – Management, etc
LCD Name	Name	The employee’s name (First Name, Middle Initial, Last Name)
LCD Pay Grade Fdescr	Pay Grade Fdescr	Further defines the LCD Job Code Fdescr, i.e., 12-month vs 10-month job,

FIELD	Same As	DEFINITION
LCD Paycode Fdescr	Paycode Fdescr	Indicates the PeopleSoft Earnings Code or Tax Code or Deduction Code and its description based on whether the transaction is earnings, taxes or deductions.
LCD Paygroup	Paygroup	The payroll group this employee's job is assigned to. Samples include Master (MST), which is a 12-month employee, Academic (ACD), which is an employee who works 10 months but is paid 12, or Student (STU) and Positive Pay (POS)
LCD Position Fdescr		The employees position number concatenated with the description assigned to that position number within the PS Human Resource application
LCD Position Number		The employees position number within the PS Human Resource Application
LCD Position Pool ID	Position Pool ID	The pool ID assigned to the position, which is used to assign labor distribution chartfields at the pool level within the Department Budget Table
LCD Posted Total Amt		The actual amount posted for all transactions
LCD Salary		Posted actuals for any transactions with the Type = ERN
LCD Union Cd Fdescr	Union Cd Fdescr	The bargaining union code plus the description concatenated
Name	LCD Name	Employee name

FIELD	Same As	DEFINITION
Net Asset Cat		Net Asset Category.
Net Class Fdescr		Natural Class Value and Description.
Paid Hours		For an employee hired on an hourly basis the number of hours for which he is paid will be in this data element. For all non-hourly employees this field will be blank
Paycode	LCD Paycode Fdescr	Indicates the PeopleSoft Earnings Code or Tax Code or Deduction Code and its description based on whether the transaction is earnings, taxes or deductions.
Pay Grade Fdescr		TBD
Paygroup	LCD Paygroup	The payroll group this employee’s job is assigned to. Samples include Master (MST), which is a 12-month employee, Academic (ACD), which is an employee who works 10 months but is paid 12, or Student (STU) and Positive Pay (POS)
Period		The Accounting Period when the payroll was posted to the GL (Not when the payroll was earned)
Position Number	LCD Position Number Position Nbr	
Position Pool ID	LCD Position Pool ID	The pool ID assigned to the position, which is used to assign labor distribution chartfields at the pool level within the Department Budget Table

FIELD	Same As	DEFINITION
Prog Fdescr		Program chartfield and description where the payroll was posted to the GL
Program		The Program chartfield where the payroll was posted to the GL
Project		The Project chartfield where the payroll was posted to the GL
Project CF Att Type		Project Chartfield Attribute Type
Project CF Att Val		Project Chartfield Attribute Value
Project CF Att Val Descr		Project Chartfield Attribute Value and Description
Project CF Att Val Fdescr		Project Chartfield Attribute Value and full description
Project CF Att Val Fld Name		Project Chartfield Attribute Value Field Name
Project Fdescr		Project ID value and full description
Project Level 1 Fdescr (2-5)		Project Level 1 value and full description
Project Tree Name		Name of the Project Tree
SCO Fund		SCO Fund Value with description. Used for State Reporting.
SCO Fund Fdescr		SCO Fund Value with description. Used for State Reporting.
SCO Subfund		SCO Subfund. Used for State Reporting.
SCO Subfund Fdescr		SCO Subfund value with description. Used for State Reporting.

FIELD	Same As	DEFINITION
State GL Acct Fdescr		State GL Account Field and Description. Used for SW and State Reporting.
Union Cd Fdescr	LCD Union Cd Fdescr Union Code	The bargaining union code value with full description
Union Code	Union Cd Fdescr LCD Union Cd Fdescr	The bargaining union code value